

Customer _____
 PO # _____ Date _____
 Job # _____ Item # _____
 Job Name _____

Action	Amount	Due Date
<input type="checkbox"/> Quote		
<input type="checkbox"/> PDF	<input type="checkbox"/> Distorted <input type="checkbox"/> Stepped	
<input type="checkbox"/> InkJet	<input type="checkbox"/> <input type="checkbox"/>	
<input type="checkbox"/> Color Key	<input type="checkbox"/> <input type="checkbox"/>	
<input type="checkbox"/> Contract Proof	<input type="checkbox"/> <input type="checkbox"/>	
<input type="checkbox"/> Tiff	<input type="checkbox"/> <input type="checkbox"/>	
<input type="checkbox"/> Len	<input type="checkbox"/> <input type="checkbox"/>	
<input type="checkbox"/> Plates	<input type="checkbox"/> <input type="checkbox"/>	
<input type="checkbox"/> Other		

Item Status

NEW
 ADDITION
 REVISION
 REORDER

On File
 On File at Flex Pre-Press
 Old Job # _____
 Old PO # _____
 Other _____

Supplied Materials

<input type="checkbox"/> Disk Type	_____ Amt _____	<input type="checkbox"/> Return	<input type="checkbox"/> Other _____ Amt _____	<input type="checkbox"/> Return
<input type="checkbox"/> Proof Type	_____ Amt _____	<input type="checkbox"/> Return	<input type="checkbox"/> Other _____ Amt _____	<input type="checkbox"/> Return
<input type="checkbox"/> Films	_____ Amt _____	<input type="checkbox"/> Return	<input type="checkbox"/> Other _____ Amt _____	<input type="checkbox"/> Return

UPC Number _____ Size 80% 110% 90% 120% 100% Other _____ BWR _____ Color _____

Eyespot Size _____ Over Spot Color _____ Under Spot Color _____ Position To Cut Off Between Centered From Edge of Web 1/8" 1/16" 1/32" Other _____

Eyeline Width _____ Color _____ Position _____ Standard Spec's* Other _____

Register Type _____ Position _____ Standard Spec's* Other _____

Seal Seal Fin Lap Other _____ Fin Size _____ Lap Size _____ Other Size _____ Seal Dimensions Top _____ Bottom _____ Left _____ Right _____

Stagger Type _____ Stagger Dimensions 1/4 Cutoff 1/2 Cutoff Other _____ None Standard Stair Step

Plates Type _____ Thickness _____ Type _____ DFM DFH FD1 FD2 Digital .067 .107 Other _____ Analog Other _____

Print Specifications

Type	Substrate	Direction	Press Rewind
<input type="checkbox"/> Surface	<input type="checkbox"/> White	<input type="checkbox"/> Top to Bottom	
<input type="checkbox"/> Reverse	<input type="checkbox"/> Clear	<input type="checkbox"/> Side to Side	
	<input type="checkbox"/> Metalized	<input type="checkbox"/> Diagonal	
Line Screen	<input type="checkbox"/> 65 <input type="checkbox"/> 85 <input type="checkbox"/> 100	<input type="checkbox"/> 110 <input type="checkbox"/> 120 <input type="checkbox"/> 133	<input type="checkbox"/> 150 <input type="checkbox"/> 175 <input type="checkbox"/> Other _____
Cut Web	Full Web (+ Trim)	Trim (per side)	
Cut Off	Cylinder Size	Gear	Pitch
Plate Break	<input type="checkbox"/> 1/8" <input type="checkbox"/> 1/16" <input type="checkbox"/> 1/32"	<input type="checkbox"/> Butt fit	<input type="checkbox"/> Other _____

PMS Color/ Deck Sequence	Line/ Screen or Combo	Code Number	Step		Mounting		Tiff Totals	Plate Totals	Front/Back Combo	New/Existing Common	Common Job /PO #
			Across	Around	Across	Around					
1	<input type="checkbox"/> Line <input type="checkbox"/> Screen <input type="checkbox"/> Combo								<input type="checkbox"/> Fnt <input type="checkbox"/> Bk <input type="checkbox"/> Combo	<input type="checkbox"/> New <input type="checkbox"/> Exist. <input type="checkbox"/> Common	
2	<input type="checkbox"/> Line <input type="checkbox"/> Screen <input type="checkbox"/> Combo								<input type="checkbox"/> Fnt <input type="checkbox"/> Bk <input type="checkbox"/> Combo	<input type="checkbox"/> New <input type="checkbox"/> Exist. <input type="checkbox"/> Common	
3	<input type="checkbox"/> Line <input type="checkbox"/> Screen <input type="checkbox"/> Combo								<input type="checkbox"/> Fnt <input type="checkbox"/> Bk <input type="checkbox"/> Combo	<input type="checkbox"/> New <input type="checkbox"/> Exist. <input type="checkbox"/> Common	
4	<input type="checkbox"/> Line <input type="checkbox"/> Screen <input type="checkbox"/> Combo								<input type="checkbox"/> Fnt <input type="checkbox"/> Bk <input type="checkbox"/> Combo	<input type="checkbox"/> New <input type="checkbox"/> Exist. <input type="checkbox"/> Common	
5	<input type="checkbox"/> Line <input type="checkbox"/> Screen <input type="checkbox"/> Combo								<input type="checkbox"/> Fnt <input type="checkbox"/> Bk <input type="checkbox"/> Combo	<input type="checkbox"/> New <input type="checkbox"/> Exist. <input type="checkbox"/> Common	
6	<input type="checkbox"/> Line <input type="checkbox"/> Screen <input type="checkbox"/> Combo								<input type="checkbox"/> Fnt <input type="checkbox"/> Bk <input type="checkbox"/> Combo	<input type="checkbox"/> New <input type="checkbox"/> Exist. <input type="checkbox"/> Common	
7	<input type="checkbox"/> Line <input type="checkbox"/> Screen <input type="checkbox"/> Combo								<input type="checkbox"/> Fnt <input type="checkbox"/> Bk <input type="checkbox"/> Combo	<input type="checkbox"/> New <input type="checkbox"/> Exist. <input type="checkbox"/> Common	
8	<input type="checkbox"/> Line <input type="checkbox"/> Screen <input type="checkbox"/> Combo								<input type="checkbox"/> Fnt <input type="checkbox"/> Bk <input type="checkbox"/> Combo	<input type="checkbox"/> New <input type="checkbox"/> Exist. <input type="checkbox"/> Common	
9	<input type="checkbox"/> Line <input type="checkbox"/> Screen <input type="checkbox"/> Combo								<input type="checkbox"/> Fnt <input type="checkbox"/> Bk <input type="checkbox"/> Combo	<input type="checkbox"/> New <input type="checkbox"/> Exist. <input type="checkbox"/> Common	
10	<input type="checkbox"/> Line <input type="checkbox"/> Screen <input type="checkbox"/> Combo								<input type="checkbox"/> Fnt <input type="checkbox"/> Bk <input type="checkbox"/> Combo	<input type="checkbox"/> New <input type="checkbox"/> Exist. <input type="checkbox"/> Common	
									Totals		

Reverse Print = Darkest Color to Lightest Color
 Surface Print = Lightest Color to Darkest Color

1 2 3 4 5 6 7 8 9 10
 1 2 3 4 5 6 7 8 9 10

*Standard Spec's = Recorded specifications unique to a specific client.

